



Steel United Tournaments

How to Upload Team Documents and Update Roster in Got Sport

- All documents must be submitted through Got Sport
 - Link: <https://system.gotsport.com/users/login>
- Documents can only be submitted if your name is linked to the roster as a Coach or Team Manager – connect with your club if you do not see our event listed
- Medical Releases are not required
- Document upload is mandatory for all teams – documents required are as follows:
 - PDF of player passes
 - PDF of guest player pass (if applicable)
 - Roster is not required as you will import from the event roster (please ensure this is correct)

Log into Got Sport (link provided above)

- Use the username/ID email/password that was created for you to complete your background check, SafeSport and/or Heads Up Certifications.
- **Build your event roster and ensure it is correct – this will be downloaded onto the game card**

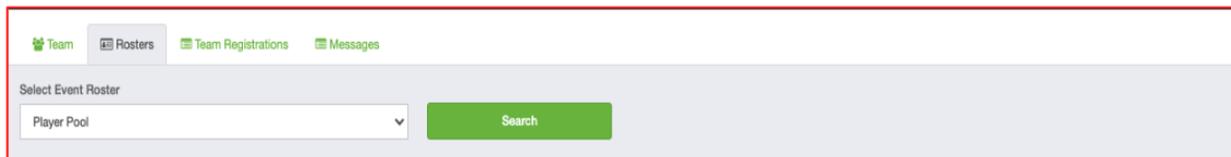
Click on 'Team Management':



Click on the name of your team:

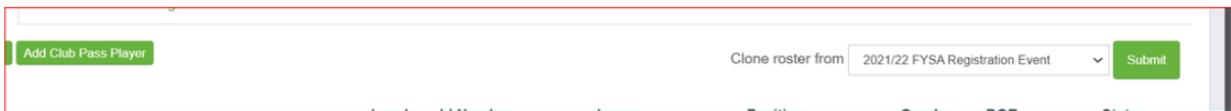


Click on the 'Rosters' tab:



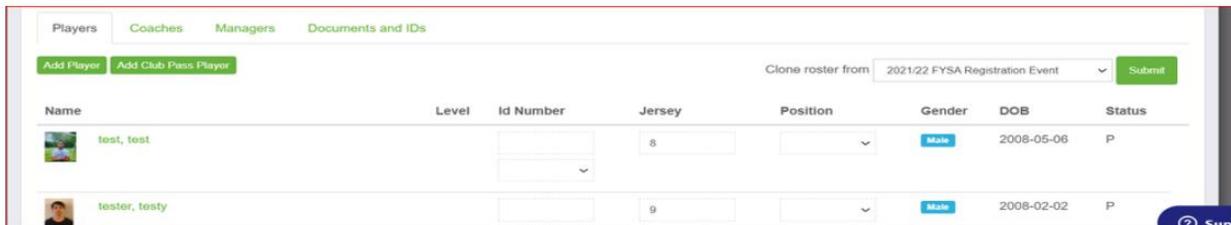
From the 'Select Event Roster' drop down, select the name of the Steel United event in which you are playing (ie. Philadelphia Spring Showcase, JS Legacy Cup, Summer Trophy, etc.) – Click on 'Search'

Scroll down, to the right and from the 'Clone roster from' select the roster that you wish to clone to the tournament (a league roster, for example). Click 'Submit'

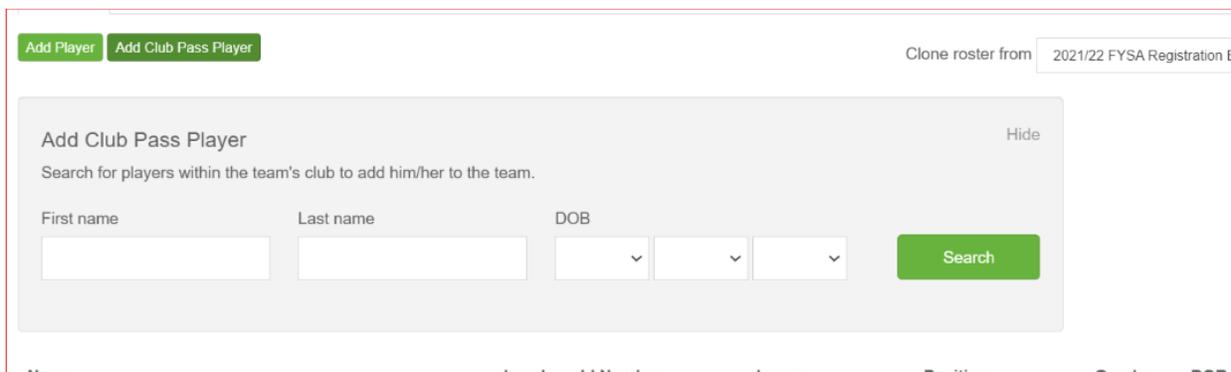


Check your roster is correct. This will be duplicated onto the game card and used by the referee to check your team in for game play.

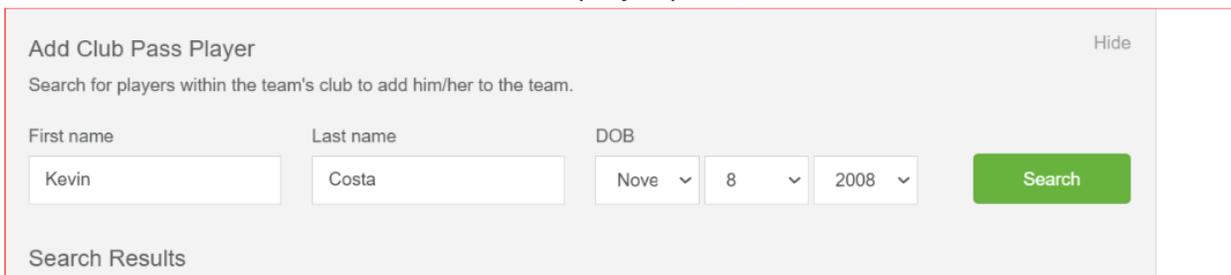
- Enter all jersey numbers
- DO NOT enter ID numbers or position – this is not required



To add a player to the event roster that players for your club, click on ‘Add Club Pass Player’



Enter the name and date of birth as on the player pass, click ‘Search’ and add.



1. Add the player that you’re using for the event a player role with your club by going to:

‘Club Management’ > ‘Players’ > ‘Add Player’. Here you will look up that player and add them to your account.

GotSport

Players

Manage Players Upload Players Parents/Guardians

MAMBFC / Players

Select Saved Search Search

Player Last Name is

Search Add Filter (1) Clear

50 Per Page

Export Add Player

Name	Email/UserID	Gender	DOB	Age	Level	Phone
Abbott, Merr	mentabbo-eb3249@gotssport-demo.com	Female	07/12/2005	U17	1 - Division 1 1 - Division 1	404.381.0344
Abdou, Noah	Luis.Abakar@me.com	Male	05/12/2008	U14	Competitive	9047189401
Abshire, Nina	ninaabsh-349681@gotssport-demo.com	Female	01/23/2006	U16	Competitive Competitive	537-325-5685
Aguilar, Steven	test100@test.com	Male	11/27/2007	U15		
Allison, Tyler	test1022@test.com	Male	11/02/2002	U20	Travel Travel	
Alvarado, Abel	test502@test.com	Female	12/29/2002	U20	Travel	
Alvarado, Joshua	test113@test.com	Male	03/30/2007	U15		

Support

GotSport

Players

Manage Players Upload Players Parents/Guardians

MAMBFC / Players

Select Saved Search Search

Player Last Name is

Search Add Filter (1) Clear

50 Per Page

Export Add Player

Add User

DOB First Name Last Name

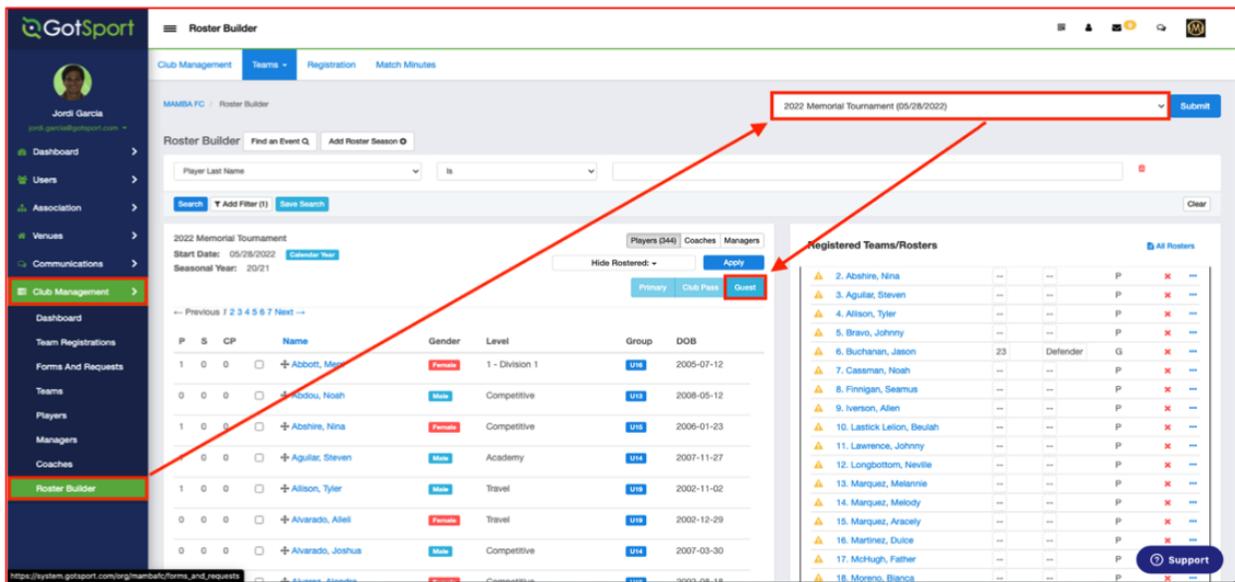
Email/UserID (optional) Postal Code (optional)

Search

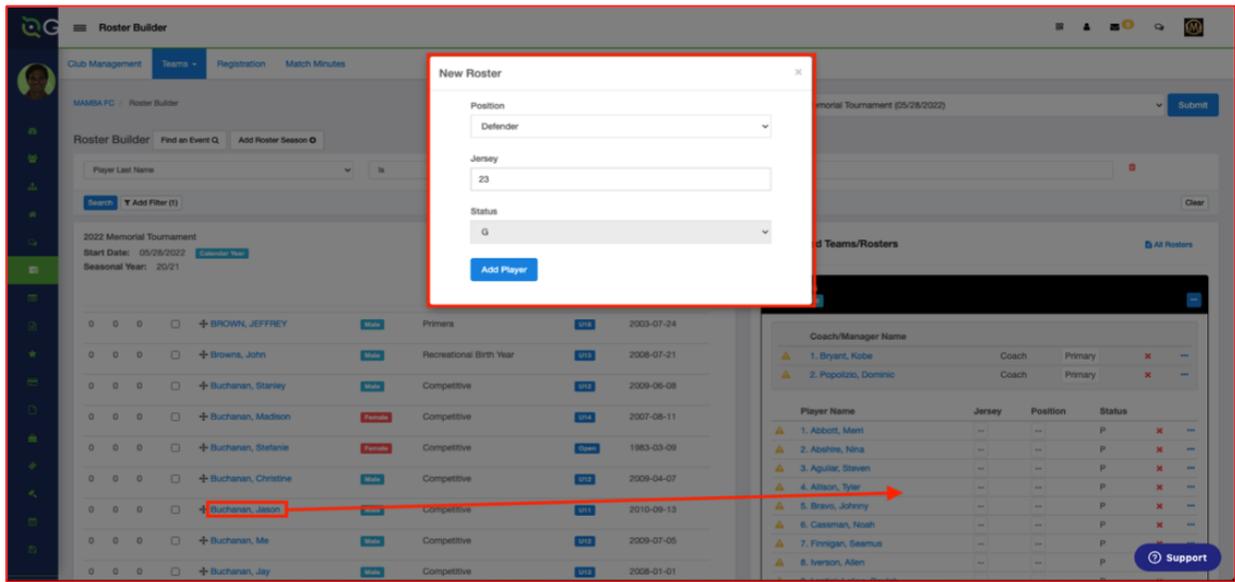
Name	Email/UserID	Gender	DOB	Age	Level	Phone
Abbott, Merr	mentabbo-eb3249@gotssport-demo.com	Female	07/12/2005	U17	1 - Division 1 1 - Division 1	404.381.0344
Abdou, Noah	Luis.Abakar@me.com	Male	05/12/2008	U14	Competitive	9047189401
Abshire, Nina	ninaabsh-349681@gotssport-demo.com	Female	01/23/2006	U16	Competitive Competitive	537-325-5685
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Allison, Tyler	test1022@test.com	Male	11/02/2002	U20	Travel Travel	
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Support

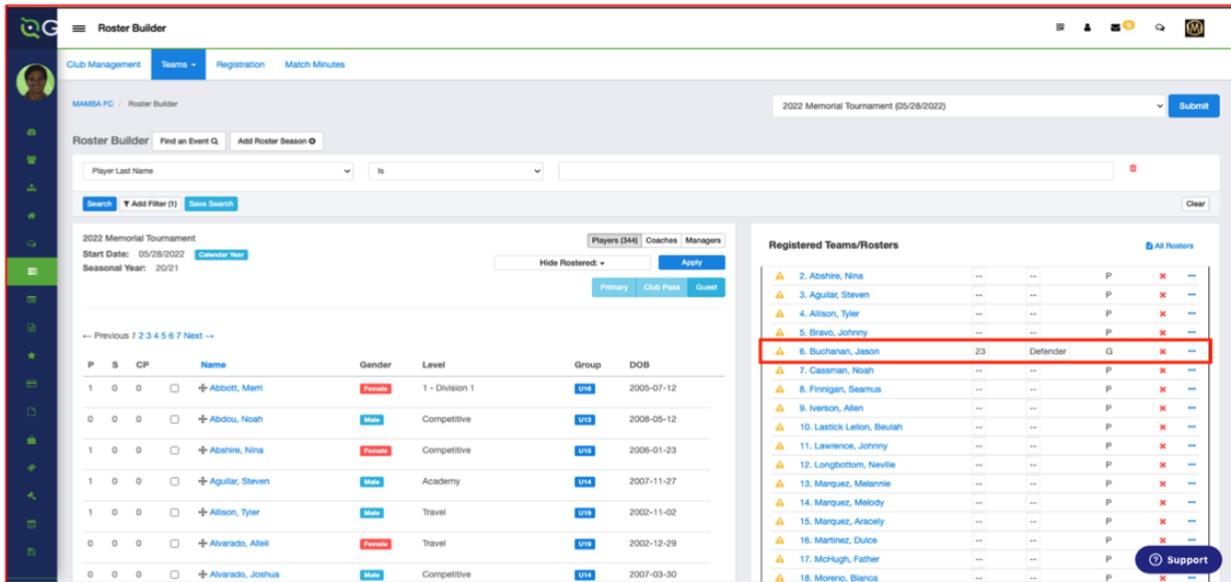
2. Now that the player has been added you will go to 'Roster Builder,' select the event, followed by the 'Guest' tab (or Club Pass).



3. When you drag the player from the guest pool to the team's roster, a box will appear asking for the Position and Jersey Number (fill in Jersey Number but no need to fill in Position), the status will automatically be set to 'G' for guest player or 'CP' for Club Pass.

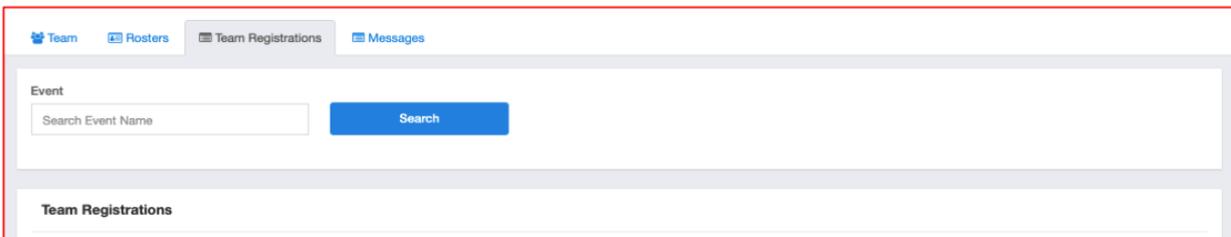


4. Now you will see the player on the roster.

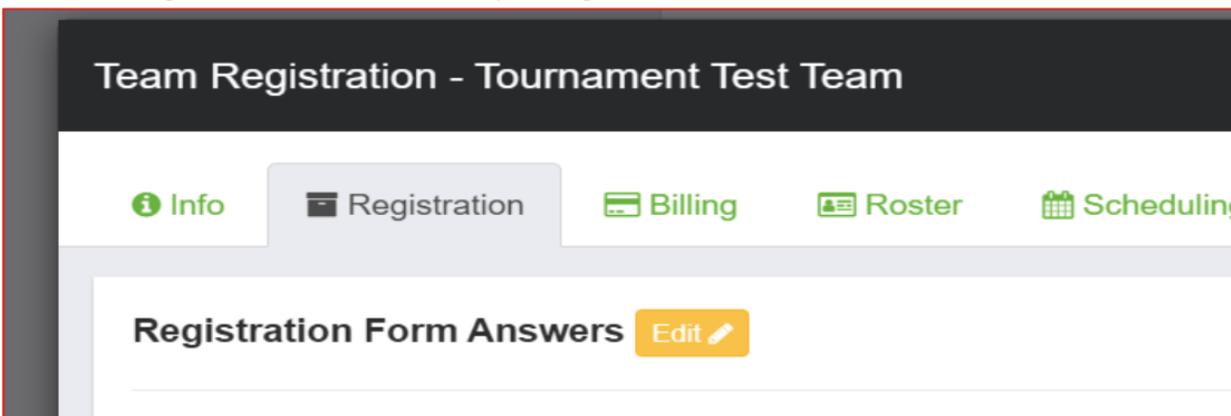


Next, upload your Player, Coach, Asst. Coach, Team Manager and Guest Player ID cards.

Click on 'Team Management' button, click on name of the team. Open 'Team Registrations' tab followed by the name of the event in which you are playing (Philadelphia Spring Showcase, JS Legacy Cup, Summer Trophy, etc.)



Click on 'Registration' tab followed by orange 'Edit' button



Select 'Choose File' to upload required documents. Upload documents, scroll to the bottom and save.

All uploads can be replaced and are editable.